

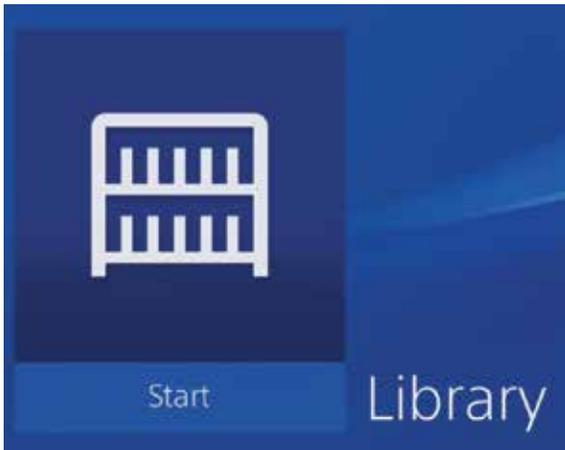


HOW TO USE YOUR PLAYSTATION TO ACCESS MICROSOFT TEAMS

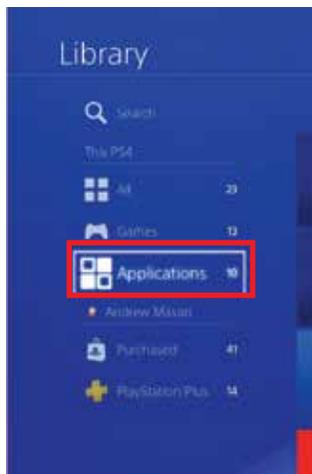


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1. Press the PlayStation **logo** on the controller to go to the home screen.
2. Go to the **Library** application, click **Start**.
3. Go to **Applications** folder.



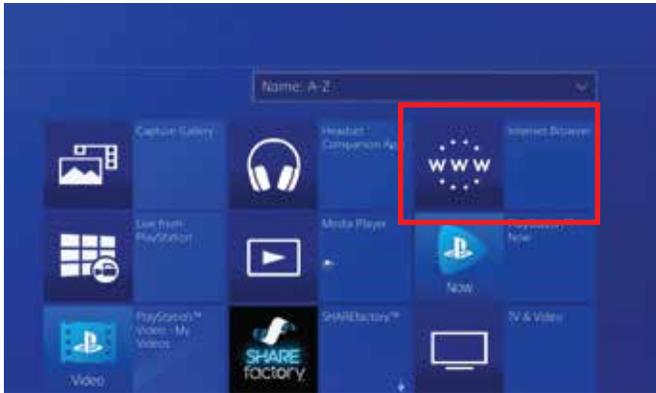
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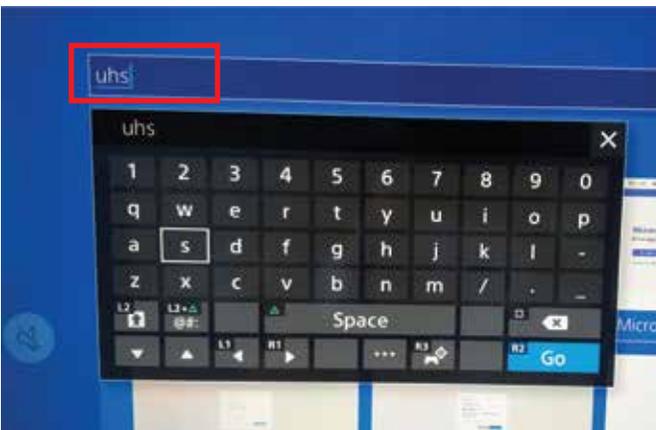
4. Select **Internet Browser**.

5. Click the **Start** button open **Internet browser**.

6. In the **address bar**, enter uhs and click **Go**.



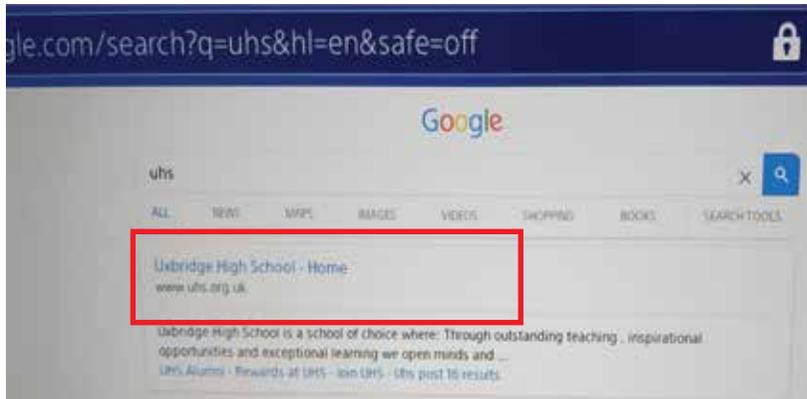
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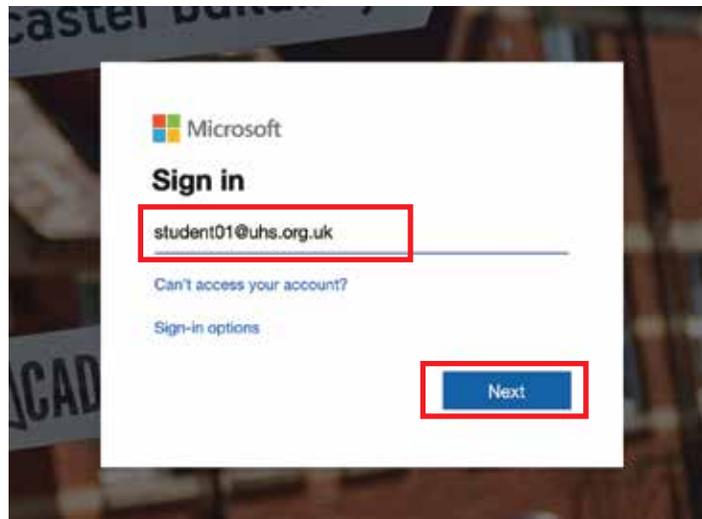


7

- 7. Select the **Uxbridge High School** website from search results.
- 8. Click the **Student Portal** icon.
- 9. Log in using your **school email address** and click the **Next** button.



8



9



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Sign in with your organizational account

student01@uhs.org.uk

.....

Sign in

10

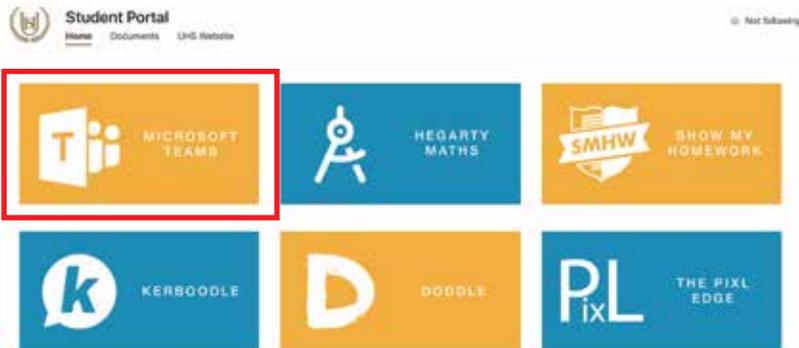
10. Enter your **password** and click the **Sign in** button.

11. Click the **Yes** button to continue.

12. On the **Student Portal** website, click on the **Microsoft Teams** picture to go to **Microsoft Teams** site.



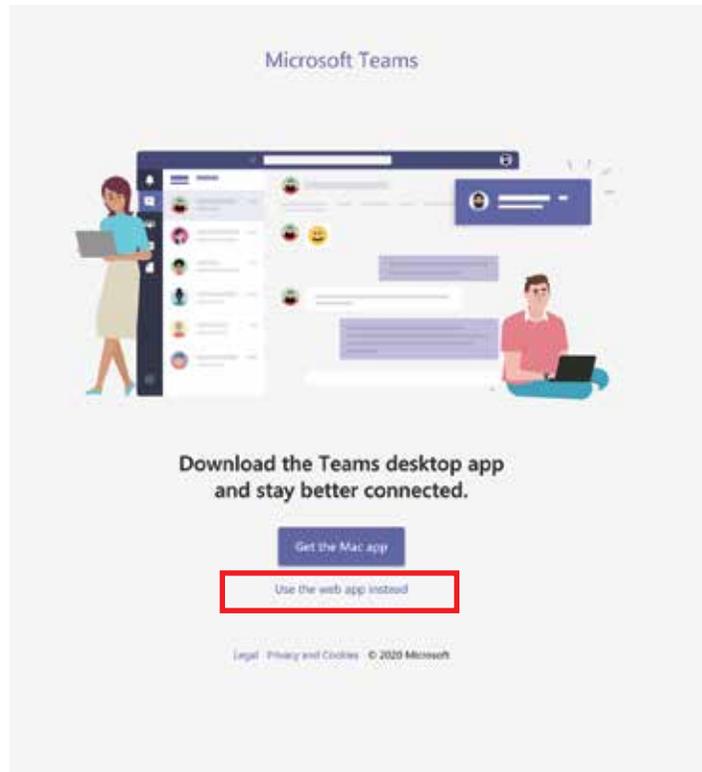
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13

13. Click 'Use the web app instead' link to launch the **Microsoft Teams** app.

HOW TO JOIN A TEAMS MEETING:

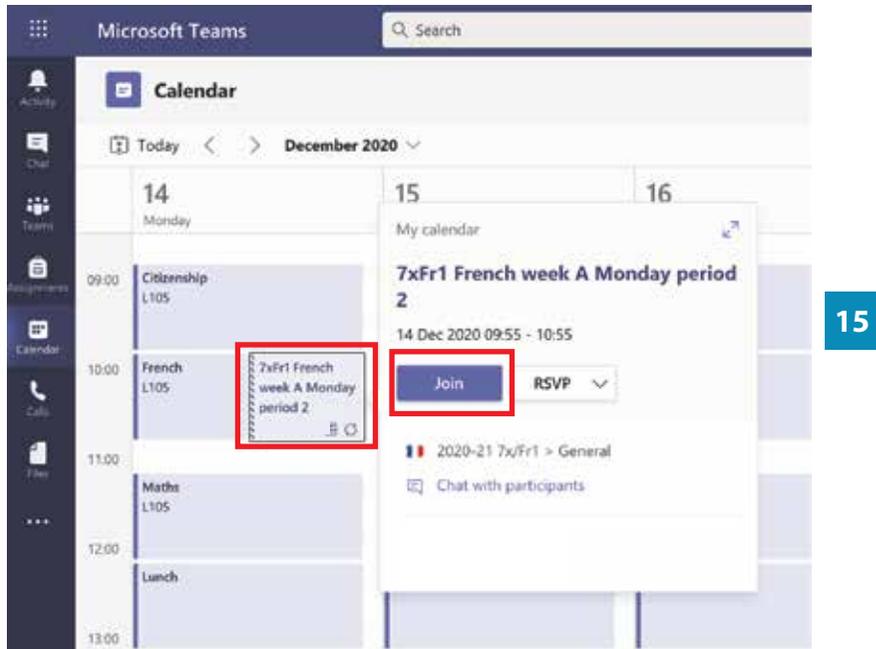
14. Click **Calendar** icon. This will bring up your weekly timetable.



14

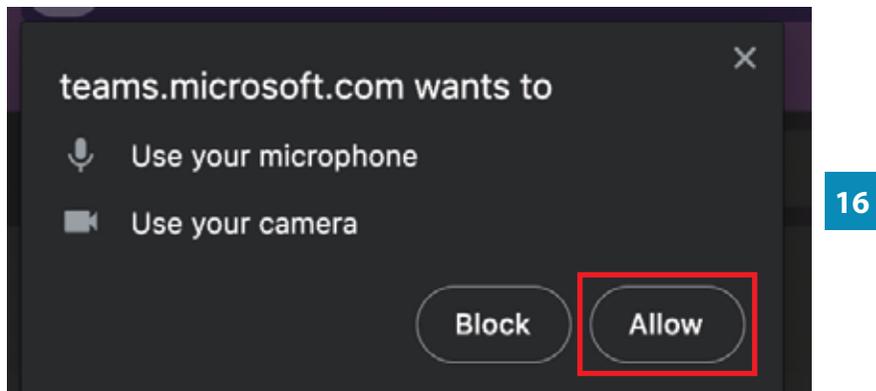


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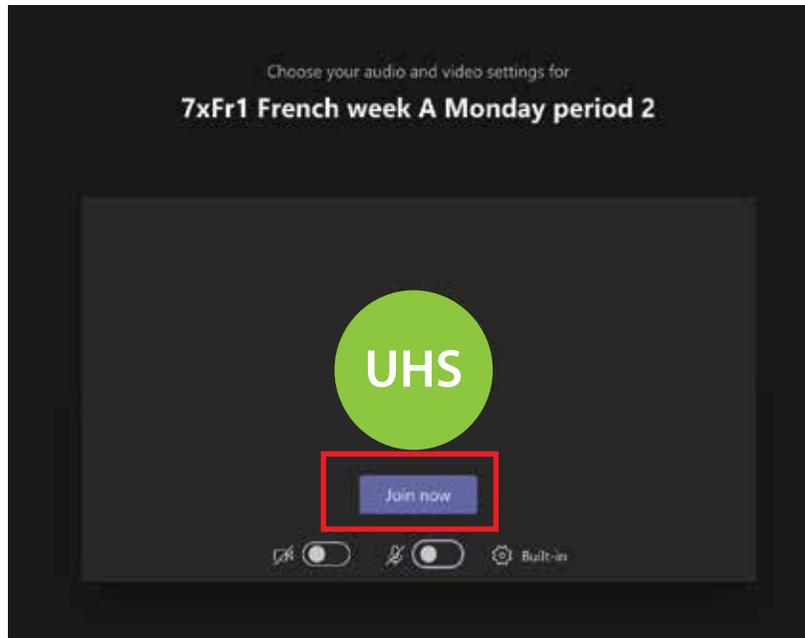
15. Subjects with scheduled meetings will have a **Join** button when selected. Click this button to enter the meeting room.

16. If prompted, click the **Allow** button to give your Internet browser access to use your **microphone** and **camera**.





HOW TO USE YOUR PLAYSTATION TO ACCESS MICROSOFT TEAMS



17

17. Click the **Join** now button to join the meeting. The two buttons underneath control the microphone and camera settings, which you can toggle on/off.