

October 2021

Dear Parent

### **Year 7 Parents' Evening**

We would like to take this opportunity to invite you to the Year 7 parents' evening on Thursday 21<sup>st</sup> October 2021. On this evening, you will have the opportunity to discuss your child's progress with subject staff and their form tutor. The head of year, assistant head of year and house guidance leaders will also be in attendance.

There will be a welcome presentation at 4.30pm and parent/teacher meetings will follow from 5pm to 7.30pm, with appointments set up in five-minute slots. Should you have further points for discussion, this can be arranged at a later date. This is to ensure that appointment slots at parents' evening do not overrun. For parents who cannot attend the welcome meeting at 4.30, this will be repeated at 7pm.

We use an online booking system for parents to book their own teacher appointments. To start booking, you will need to create an account on the following website: <https://uhsbooking.parenteveningsystem.co.uk>. Appointment slots will then go live on Wednesday 13<sup>th</sup> October at 8.30am and close at 4pm on Wednesday 20<sup>th</sup> October.

This booking system will be used for all future events of this nature and once you have registered, you can use these details to log into the system next time. We have included a 'how to guide' with this letter, which explains exactly how the system works and how you can make appointments. If you experience any difficulties, please do not hesitate to contact the school.

Since it is vital that problems relating to subjects or homework are fully resolved as soon as possible, please bring your child with you, so that they can benefit from the evening's discussions. **This is an important school function and therefore all students attending the evening with their parents must be wearing their full school uniform.**

We look forward to meeting you at the event and working with you throughout the year to ensure the students attain the success that they deserve and enjoy their time at Uxbridge High School.

Yours sincerely

**K Patrick**  
**Assistant Principal**

**J Kerrisk**  
**Assistant Principal**

Principal: Nigel Clemens BSc, MA

The Greenway, Uxbridge, Middlesex UB8 2PR t: 01895 234060 f: 01895 256738 e: [office@uhs.org.uk](mailto:office@uhs.org.uk) w: [www.uhs.org.uk](http://www.uhs.org.uk)