

September 2019



Dear Parent

### **Visit to West London Free School, Hammersmith – Years 10 & 11**

I am writing to inform you about a school visit to the West London Free School, Hammersmith on Saturday 5<sup>th</sup> October. The aim of this visit is to participate in the Be Her Lead conference, students will deliver a presentation about their participation in the Be Her Lead programme in front of other students and staff from across London. Students will also take part in workshops that have been designed to utilise the skills they have been learning in our sessions. This is a fantastic opportunity for students to connect with other young people and demonstrate the leadership qualities they have exhibited within school.

Students will meet at Uxbridge train station at 8am on Saturday 5<sup>th</sup> October and travel by tube to and from the West London Free School, returning to Uxbridge station at 4pm, where students will be dismissed to make their own way home. Students will require a valid zip/oyster card that has been topped up with funds sufficient for the journey. Students will be required to wear smart, professional dress, including shoes (no trainers or jeans allowed). Students will require a packed lunch for this trip.

If your child suffers from asthma or requires an EpiPen, it is your responsibility to ensure that the appropriate medication is provided for this trip.

Please note that there are a limited number of places available and these will be allocated on a first come, first served basis. Only students with an exemplary record of behaviour will be eligible. This visit will only take place if we have a sufficient number of students and confirmed payments.

There is no cost for this trip, however if you would like your child to attend please complete the consent form on ParentPay

By consenting on ParentPay to this trip, you agree to:

- Your child taking part in the visit as detailed above;
- A member of staff giving consent for your child to receive appropriate medical treatment in the event of an emergency.

If you have any further queries, please do not hesitate to contact me.

Yours sincerely

**M Dhillon**  
**English Teacher**

Principal: Nigel Clemens BSc, MA

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