

November 2019



Dear Parent

Christmas Shopping Volunteer – Year 12

I am writing to advise that your child has volunteered to participate in a Christmas shopping event on Friday 15th November in Uxbridge High Street. During the day, they will be assisting elderly people with their Christmas shopping. The event has been organised by the Town Centre Minister and we are one of several schools that have been asked to assist on the day.

Students have been provided with full details of how the day will run. However, for your information, students are expected to attend registration as normal at 08:40. They will then leave school at 09:00, accompanied by a member of staff from Uxbridge High School and will attend a briefing at St Margaret's Church, Windsor Street, Uxbridge at 09:30. To begin, students will be given an itinerary for the day and guidance on how to use mobility equipment safely.

After assisting the guests with their shopping, volunteers will take them to the Middlesex Suite at Uxbridge Civic Centre for a Christmas lunch. Everyone, including the volunteers, will be treated to a festive meal.

As the students will be outside a lot of the time whilst assisting with the shopping, they are advised to wear warm appropriate clothing, but maintaining their smart business-wear attire. We expect the day to finish by 15:00 and everyone will receive a certificate to show that they have participated in this important event. Students will be dismissed from the Civic Centre to make their own way home.

If your child suffers from Asthma or requires an EpiPen, it is your responsibility to ensure that the appropriate medication is provided for this trip.

By consenting on ParentPay to this, you agree to:

- Your child taking part in the visit as detailed above
- A member of staff giving consent for your child to receive appropriate medical treatment in the event of an emergency

If you have any further queries, please do not hesitate to contact me.

Yours sincerely

A Le-Gall
Sixth Form Guidance Leader

Principal: Nigel Clemens BSc, MA

The Greenway, Uxbridge, Middlesex UB8 2PR t: 01895 234060 f: 01895 256738 e: office@uhs.org.uk w: www.uhs.org.uk