

November 2019

Dear Parent

Visit to The Mini Car Factory, Oxford – Year 10

I am writing to inform you about a school visit to the Mini car factory on Friday 6th December 2019. The aim of this visit is for students to see how the Mini car is produced during a guided tour of the factory. Students will experience the production from the welding of steel parts onto the car bodies, to the assembly of individual interior equipment.

Students will leave the school at 08:15 on Friday 6th December and will travel by coach to and from the Mini factory, returning to school by 14:00. Students will be required to wear school uniform (no trainers or jeans allowed) and will require a packed lunch for this trip.

If your child suffers from asthma or requires an EpiPen, it is your responsibility to ensure that the appropriate medication is provided for this trip.

Please note that there are a limited number of places available and these will be allocated on a first come, first served basis. Only students with an exemplary record of behaviour will be eligible. This visit will only take place if we have a sufficient number of students and confirmed payments.

The cost of this trip is £23.21. If you would like your child to participate in this trip, please pay the non-refundable cost of £23.21, before Friday 15th November. Please note that by paying the non-refundable deposit, you are agreeing for your child to attend this trip.

As the school no longer accepts cash or cheques, parents are asked to use ParentPay to pay for this trip. If you are unable to pay online, please contact the school office, who will provide a barcode letter to enable payment at a PayPoint, which is linked to your ParentPay account. If your child receives free school meals and payment should present a problem, please contact the trip organiser.

By consenting on ParentPay to this trip, you agree to:

- Your child taking part in the visit as detailed above;
- A member of staff giving consent for your child to receive appropriate medical treatment in the event of an emergency.

If you have any further queries, please do not hesitate to contact me.

Yours sincerely

L Buckley
Curriculum Leader - DT

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