July 2018

UXBRIDGE HIGH SCHOOL

Dear Parent

Visit to Cologne, Germany – Years 9 & 10

I am writing to inform you about a school visit to the Christmas markets in Cologne, Germany from Wednesday 5th to Friday 7th December 2018. The aim of this visit is for students to experience the German culture and practice using their language skills. Students will be able to experience a wide range of authentic food and drink stalls, local arts and crafts and fairground style rides.

In addition to the Christmas markets, we will experience the wonders of Germany's fourth largest city, Cologne. The city offers fascinating sites such as gothic cathedrals, the Museum of the Olympic Games and the Lindt Chocolate Museum.

Students will leave the school at 6am on Wednesday 5th December and travel by coach to Dover, where we will cross the channel and continuing to Cologne. We will stay in a youth hostel for two nights and travel back to the UK on Friday 7th December, arriving back at the school at 11pm. Travel, accommodation, meals a tour of Cologne and entry to the Olympic Museum and Lidt Chocolate Museum.

If your child suffers from asthma or requires an EpiPen, it is your responsibility to ensure that the appropriate medication is provided for this trip.

Please note that there are a limited number of places available and these will be allocated on a first come, first served basis. Only students with an exemplary record of behaviour will be eligible.

The cost of this trip is £270.00. If you would like your child to participate in this trip, please pay the non-refundable deposit of £60.00 before Friday 31st August. Please note that by paying the non-refundable deposit, you are agreeing for your child to attend this trip and all subsequent payments (also non-refundable) must be made by the dates set out below

Second instalment of £60.00 by Friday 28th September
Third instalment of £60.00 by Friday 19th October
Balance of £60.00 by Sunday 18th November

It is your responsibility as parent/guardian to ensure that your child has a valid passport, medical card (EHIC) and Visa (if your child is a non-EU citizen).

Please note that the visit will only take place if we have a sufficient number of students and confirmed payments for the trip to go ahead. If the trip is cancelled, payments will be fully refunded.

In order to remove all cash and cheques from the school, parents are asked to use ParentPay to pay for this trip. If you are unable to pay online, please contact the school office, who will provide a barcode letter to enable payment at a PayPoint, which is linked to your ParentPay account. If your child receives free school meals and payment should present a problem, please contact the Trip Co-ordinator.

By consenting on ParentPay, you agree to:

- Your child taking part in the visit as detailed above
- A member of staff giving consent for your child to receive appropriate medical treatment in the event of an emergency

If you have any further queries, please do not hesitate to contact me.

Yours sincerely

R Goddard
Curriculum Leader – Modern Foreign Languages

UXBRIDGE HIGH SCHOOL

EMERGENCY CONSENT FORM
VISIT TO COLOGNE, GERMANY

Please return to **Ms Goddard** by **Friday 7th September 2018**

FULL NAME OF STUDENT: _____

DATE OF BIRTH: _____

PLACE OF BIRTH: _____

PASSPORT NO: _____

EHIC CARD NO: _____

NATIONALITY:
(Please note if your child was born outside the UK, full details of both parents will also be required. A student who is not a British National will need to bring his or her own passport.)

PARENT NAME: _____

PARENT SIGNATURE: _____ **DATE:** _____

DAYTIME CONTACT NO: _____

MOBILE TELEPHONE NO: _____

HOME TELEPHONE NO: _____

ANY SPECIAL MEDICAL OR DIETARY REQUIREMENTS: _____

ALTERNATIVE EMERGENCY CONTACT DETAILS:

NAME: _____

CONTACT TELEPHONE NO: _____

If your child suffers from asthma or requires an EpiPen, it is your responsibility to ensure that the appropriate medication is provided.

By completing this form, I have given permission for my child to be given first aid or urgent medical treatment during any school trip or activity.

If there are any medical reasons why your child may not participate in any of the planned activities please inform the trip co-ordinator.