

8 February 2019

Dear Parent

There are currently vacancies for parent governors on our school's active governing body. Please see the information sheet on our website for details about the role.

<https://www.uhs.org.uk/page/?title=Governing+Body&pid=56>. Our parent governors are very valuable members of the governing body. We rely on them to help us to keep in touch with what parents are thinking and to help us to decide what is best for all our students.

You do not need to be an expert in education to play a valuable role in the governing body but you will have the best interests of the school at heart and want to help our school be the best it can be. Equally, we would be delighted if you were able to bring additional professional experience to the governing body.

Besides parents, the governing body includes the principal and other members of staff and professionals from the local community. All of these people play an important part in building good relationships between the school, parents and the wider community. Together they decide the key priorities for the school, help plan to achieve them, and then check whether the actions taken have had the desired impact. The governing body plays an important role in monitoring the school's budget and academic standards.

If you would like to stand for election, please complete and return the governor nomination form to clerktogovernors@uhs.org.uk by 4pm on Friday 1st March 2019. Another parent of a student at the school must sign the form in support of your nomination. If the number of nominations is the same as, or smaller than, the number of positions to be filled, then the people nominated will be elected unopposed. If an election is needed (i.e. if there are more nominations than vacancies), the details you supply on page 2 of the form will be available to other parents during the election process. If there are not enough nominations, the governing body has the power to appoint parent governors to fill the vacancies.

Please be aware that any appointment will be subject to a satisfactory identity and Enhanced Disclosure and Barring Service check. Please also check the criteria listed on the governor nomination form to ensure that you are eligible to apply for the role.

The term of office for a parent governor is four years, as determined by the governing body. If you are elected, you may serve the full four years, even if your child leaves the school before your term of office finishes. Governors may resign at any time during their term of office.

Only parents of students currently registered at the school are entitled to stand or vote in the election. Each parent will have the opportunity to cast one vote regardless of how many children they have at the school and each parent will have one vote per vacancy. The vote will be secret and you will be notified of the result as soon as possible afterwards.

If you would like more information on the role of the parent governor, the election process, or to speak to a current governor or the principal, please feel free to contact the clerk to governors through the school office. I look forward to receiving your nomination form if you decide that the role of parent governor is one that you would like to be considered for.

Yours sincerely



N B Clemens
Principal

Principal: Nigel Clemens BSc, MA

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