

## Sixth Form Admissions Policy

**Uxbridge High School welcomes students into Years 12 and 13 from within Uxbridge High School (Internal Students) and from the wider community (Incoming Students) .**

### 1. ENTRANCE CRITERIA

Students will be admitted into the Sixth Form if:

- They are in public care as defined by the Children Act 1989.
- In the judgement of the school, a suitable course is available for them, that is appropriate and meets their needs.
- They are on a full-time course.
- They meet the minimum course entry requirements. These are as follows:

#### LEVEL 2 COURSES

##### **BTEC First Diploma Courses**

Whilst there is no minimum academic criteria for these courses, students should be fluent in written and spoken English. They should have followed GCSE or equivalent courses during Year 11 and achieved evidence of some success.

Students who have not achieved a grade C in Mathematics and/or English Language or achieved ALAN certification (Level 2) for Literacy and Numeracy will be expected to attend resit courses in one or more of these subjects.

#### LEVEL 3 COURSES

##### **BTEC National Certificate and Vocational A Level Double Award Courses**

Students should have a minimum of 4 A\* -

C grades at GCSE, including a C grade in English Language. Students who have achieved a Merit on a Level BTEC course can use these as GCSE equivalents, subject to discussion with the Curriculum Leader. In most cases, students will be encouraged to supplement these courses with a third AS Level course to makeup a 'full-time' timetable.

##### **AS Level Courses**

Students should have a minimum of 5 A\* - C grades at GCSE, including a C grade in GCSE English Language. In some circumstances students can progress from BTEC Level 2 or BTEC First Diploma courses onto AS level study.

##### **OTHER COURSES**

In order to broaden the curriculum offer we offer a number of extension and supplementary studies that are offered in a variety of means through flexible timetabling. These may or may not lead to formal examinations. They are considered supplementary to students' main line of study.

##### **PROGRESSION**

##### **Progression from BTEC First Diploma courses to BTEC National Certificate, AS or Double Award A Level Courses**

Students should achieve a minimum of a Merit on their Level 2 course and also hold a C grade in GCSE English Language or equivalent Level 2 certification in Literacy (ALAN). The decision to progress from a Level 2 to a Level 3 course should also be taken in consultation and at the discretion of an appropriate member of the Sixth Form Team.

##### **Progression from Year 1 of Level 3 Study to Year 2**

- **AS Level and Double Award A Level Courses.** Students should

achieve a minimum of an E grade in subjects studied in year 1 and continue with a portfolio of courses that includes A2 Level study.

- **BTEC National Certificate**  
Students should achieve Pass grade in all Year 1 units.

In exceptional circumstances, and at the school's discretion, students who achieve less may continue into Year 2 of Level 3 study. These 'exceptional circumstances' are likely to include situations out of students' control. All students in this situation will be interviewed by the Curriculum Leader and Head of Sixth Form, who will assess their suitability for, and likelihood of, success in the second year of study.

The requirement for students to be on a full-time course applies in the same way as for Year 12 courses.

Incoming Students will be subject to the same criteria as for Internal students. They will also need to discuss whether the syllabus and the structure of their previous course has prepared them appropriately for Year 2 study at Uxbridge High with the Sixth Form team.

## 2. AGE LIMITS

- Students can only begin a course if they are under 19 years of age on the first day of term for the ensuing academic year. This means that students may start either Year 12, 13 or 14, but may not continue the course or start a subsequent year if they will then be 19 years of age at the start of the next year.
- Uxbridge High School is unable to admit incoming students into the Sixth Form if they are Year 14 students or have completed two years of Sixth Form

education at another institution.

## 3. ELIGIBILITY CRITERIA

Entrance into the Sixth Form is subject to the regulations regarding nationality, residency status and eligibility for study in UK school sixth forms that apply at the time. Currently, students can be admitted into the Sixth Form if:

- They are British Citizens and / or EU nationals.
- Non-EU nationals can be admitted into the sixth form if, for example:
  - they have 'Exceptional' or 'Indefinite Leave to Remain' in this country;
  - they have refugee status;
  - their residency is a condition of their parents' legal employment status in this country.

Students who are classified as 'Overseas Learners' or who have 'Student Visas' cannot be admitted to the Sixth Form for funding reasons.

Uxbridge High Sixth Form is unable to accept students on a fee-paying basis.

## 4. INCOMING STUDENTS

- Incoming applicants' forms are date-stamped on arrival. They will be invited into school to discuss their application on a 'first come – first served' basis.
- Incoming students are offered places in the Sixth Form on the basis of a satisfactory reference from their previous school or college and following the discussion about their suitability with a member of the Sixth Form Team.
- The school is able to make offers of places initially to 50 Incoming students. Priority will be given to children in public care as defined by the Children Act 1989. After this number of offers has been made, the school will place

further applicants on a waiting list. The actual number of offers eventually made is judged on the previous year's admission number and the applications received from Internal students who have priority.

- In some circumstances, the school may be able to make offers of places above these thresholds if there is availability on particular courses. This will be dependent on the numbers of applications for particular courses in each year.
- Applications placed on the Waiting List will be date-stamped and dealt with in date priority

successful.

## **5. OFFERS OF PLACES AT UXBRIDGE HIGH SIXTH FORM**

An offer of a place at Uxbridge High Sixth Form is not a guarantee that a student will be admitted into the Sixth Form or that courses that were discussed at interview or indicated on a student's application form will be available. An offer is subject to:

- a) a record of behaviour that does not subsequently seriously contravene their school's behaviour policy;
- b) students achieving appropriate grades in the summer GCSE exams.
- c) successful completion of Sixth Form Agreement and 'Induction Period'
- d) availability of places on appropriate courses at the time that a student enrolls. Places on courses are allocated on 'first come-first served' basis at enrolment to ensure fairness.

## **6. INDUCTION PERIOD**

Students entering the Sixth Form will undertake an induction period at the start of the first term. This is to ensure that students are on suitable courses and that their approach suggests that they will be