

4<sup>th</sup> October 2016

Dear Parent

I am writing to inform you about a school visit to the Lyric Theatre, Hammersmith on Wednesday 19<sup>th</sup> October 2016. The aim of this visit is to see a contemporary live performance for unit 13 of the BTEC Performing Arts course.

We will be travelling to and from the theatre via London Underground and will aim to leave school at 11.15am, returning at approximately 5.30pm. Please note that students will be dismissed from Uxbridge tube station, so please arrange to meet your child here for collection.

Students are required to wear smart clothing including shoes, no trainers or jeans to be worn. Please provide your child with a packed lunch or refreshments will be provided by the venue. If your child receives free school meals they will be able to collect a packed lunch from the canteen.

If you would like to secure a place on this trip for your son/daughter, please pay the non-refundable deposit of £16.40 online via ParentPay. If you are unable to pay online, please contact Main Reception who will be able to provide you with a barcode to enable you to pay at a PayPoint. Please note that cash or cheque payments will not be accepted by the school. If your child receives free school meals, please contact the Finance Office who will be able to advise you of the appropriate payment, if required.

There are a limited number of places available, which will be allocated on a first come first served basis. However only students with an exemplary record of behaviour will be eligible to attend. Please complete and return the attached permission/emergency contact form by 12<sup>th</sup> October.

Please note that the play we will be watching has an age restriction of 16+ due to graphic content. If you have any concerns about this, please do not hesitate to contact me at the school on 01895 234060.

Yours sincerely

**A Walker**  
**Curriculum Leader – Drama & Performing Arts**